

R E S U M E

B.K. Unhelkar

Date of birth- 11.04.1962

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*Successful manager with over 20 years of experience in Marketing
And Operations, Human Resources functions and Finance & Accounts.*

Summary of Qualifications :

- Schooling from UP Board, Allahabad, High School (Xth) from Commerce Stream with 70% in 1976.
- Intermediate (XIIth) from Commerce Stream with 71% in 1978.
- Commerce Graduate & Post Graduate in 1980 & 1982 with 67% & 72% respectively from Rohilkhand University, Bareilly.
- Cost Accountant (ICWA) from Institute of Cost & Works Accountants of India, Kolkata in 1987.
- Company Secretary (CS) from Institute of Company Secretaries of India, New Delhi in 2001.
- Pursuing actuarial studies from Actuarial Society of India, Mumbai in view of having flair towards Mathematics & having worked in Insurance Industry for the last 20 years. Cleared two papers so far.

Skills & Accomplishments :

Present Assignment:

Joint General Manager ,LIC Pension Fund Ltd(A company set up by LIC of India to act as fund manager of pension funds of central and state Govt employees in terms of the provisions of PFRDA i.e. Pension Fund Regulatory Development Authority) and to be designated as Company Secretary. Joined on 25th march 2008.

Past experiences:

- Chief Executive Officer (CEO), Life Insurance Corporation, (Nepal) Ltd, a joint venture of L I C of India in Nepal and posted at Katmandu, Nepal. Overall responsible for the company's operations and reporting to the board of Directors. This company has 55% holding by LIC of India, 25% holding by local promoter, vishal group and 20 % public shareholding.
- Worked as Marketing Manager of Thane and Indore Divisions of Life Insurance Corporation of India from 2002 to 2006 having a span of

control about 32 branches, 50 Managers, around 2000 Employees, 235 Development Officers / 12000 Agents directly responsible for New Business.

- These two Divisions of LIC witnessed record performance in new business and customer services especially claim settlement
- As Marketing Manager of these Divisions (out of 100 Divisions of LIC consisting 2048 branches), I was directly responsible for New Business and Customer Services and was reporting to Sr Divisional Manager in-charge of these Divisions.

Human Resources:

- Since 1996 to 2002, I worked in Personnel Department of Corporate Office of Life Insurance Corporation of India at Mumbai.
- Was directly associated with Wage Settlement of the Organization employing around 124000 employees which included linkage with productivity of the organization and was finalized based on critical analysis of cost variances.
- Had an experience of many facets of Human Resources like interaction with Employees' Unions, Industrial Relations, Pension Administration and other employee benefits. Periodical discussions with employees' unions included settlement of issues with cost - benefit analysis for the organization.
- One year in 1995 at Indore worked as Administrative Officer in Personnel Department and had experience of HR activities including Training of different classes of employees.

Finance & Accounts

- Since 1988 to 1994, worked in different places - Shivpuri in MP, Haldwani & Bareilly in UP and in Indore (MP) in Branch Offices, Divisional Offices of Life Insurance Corporation of India.
- Had the experience of preparing Final Accounts (Trial Balance, Revenue Account & Balance Sheet) and getting them Audited in three major Divisions of Life Insurance Corporation of India i.e. Haldwani, Bareilly & Indore consisting of around 20 to 32 cost & profit centers.
- Ensured effective management information system through ratio analysis, budgetary control and cash / fund flow analysis using statements of accounts as effective tools.
- Ensured planning and review of performance of finance and accounts of the cost centers through participation in Divisional Management Committee.
- One year in 1987-88, worked as Deputy Manager (Accounts) in UP state Industrial Development Corporation Ltd. where I was responsible for smooth financing and accounting for Industrial Developmental Activities apart from General Administration.

Proficiency in Languages: Hindi, English, Marathi and Sanskrit

Extra curricular activities:

- To read Religious & Spiritual books and meditate thereupon (especially Shrimadbhagwadgita, Ramcharitmanas and Vivekchudamani by Shankaracharya).
- To participate in cultural activities.
- To play Harmonium & to recite classical songs.
- To play Chess.



About family :

- Wife, an M. Sc in Chemistry, has flair of teaching and in past has successfully coached blind, deaf and dumb children in modern mathematics and languages. Has nice command over Hindi and Sanskrit subjects.
- Son is undergoing M.Tech (Dual degree course) in IIT Bombay in Aerospace Engineering and is undertaking exams for second semester. He passed his 10th and 12th exams with 94.6%.
- Daughter has passed class 9 with 89.8% and studying in class 10 in Kendriya Vidyalaya, IIT Powai.
- Elder Brother Shri H.K.Unhelkar, working as Branch Manager in State Bank of Indore at Dhulia in Maharashtra.
- Elder cousin Shri. B.K. Unhelkar, a world reputed software professional, has authored books on UML and settled in Australia.